

*The  
Bridgeport  
Regional  
Business  
Council and  
Webster  
Bank  
Present*



**WITH  
BRIDGEPORT,  
STRATFORD,  
AND TRUMBULL  
CHAMBERS OF  
COMMERCE**

# **THE EXPO FOR BUSINESS & INNOVATION 2018**

PRESENTING SPONSOR



*The Largest Business Expo in the Region!*

*Tuesday, October 16, 2018*

**EXPO | 9:00 a.m. to 5:00 p.m.**

Business Card Required for Expo Admission

No Other Expo Admission Fee

Arena Parking Additional

**LUNCH PROGRAM | 12:00 to 1:30 p.m.**

SEATING IS LIMITED

BRBC Members: \$35 | General Admission: \$50

**TASTE OF THE REGION**

**After Hours Networking & Cocktails | 5:00 to 7:00 p.m.**

BRBC Members: \$15 | General Admission \$25

Registration Required for Exhibit Space Rental, Lunch and After Hours

**EXHIBITOR AND EVENTS REGISTRATION AT [WWW.BRBC.ORG](http://WWW.BRBC.ORG)**

Webster Bank Arena | 600 Main Street, Bridgeport CT

**Featuring Products  
Made-in and Services Unique-to  
the Bridgeport Region**

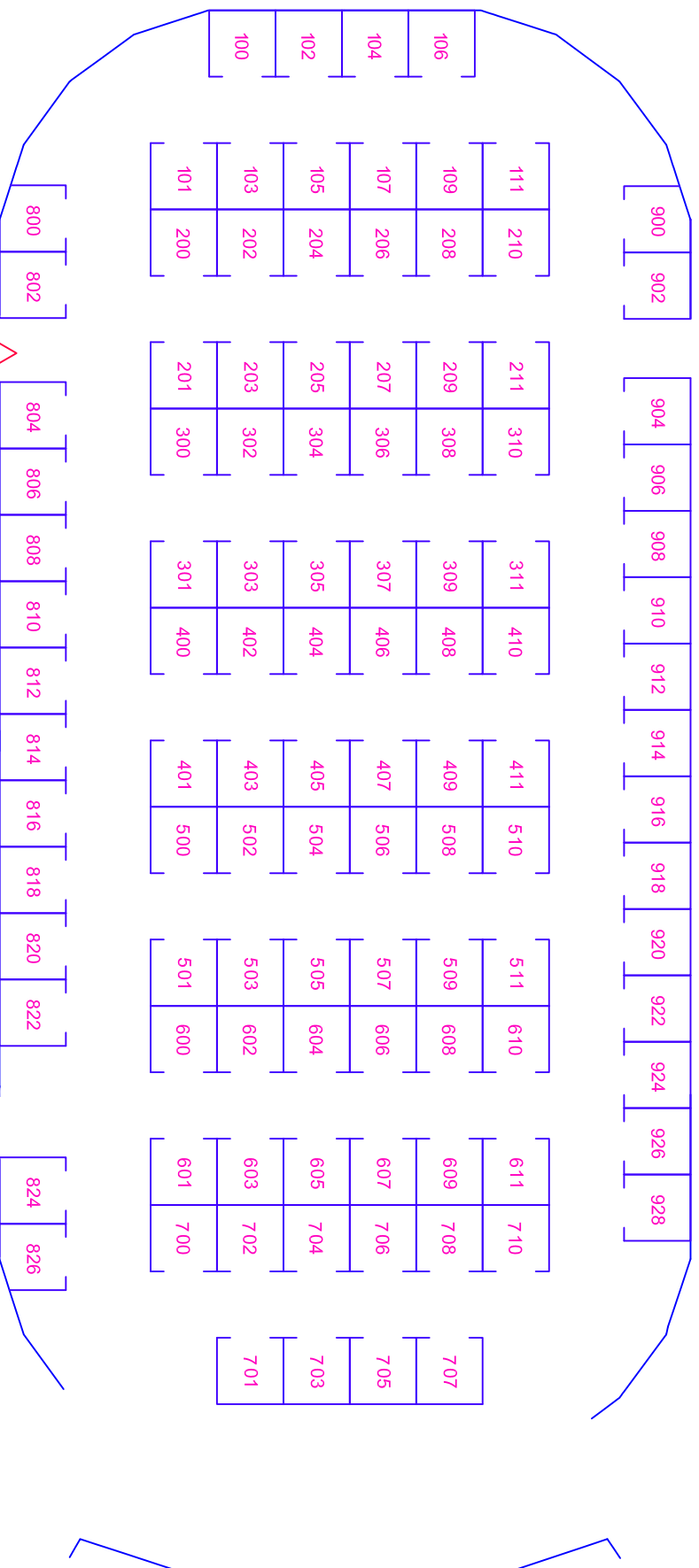
You'll enjoy meeting with a diverse and exciting mix of businesses - large and small, local artists and entrepreneurs, financial and professional experts, local innovators exploring cutting edge technology and manufacturing, and so much more!

**Sponsorship & Exhibitor Packages Available!**

**Make Reservations Today!**

**EARLY BIRD EXHIBITOR RATES AVAILABLE UNTIL AUGUST 31<sup>ST</sup> FOR BRBC MEMBERS!**

**CALL 203.335.3800 OR EMAIL JOCELYN PAOLETTA AT [PAOLETTA@BRBC.ORG](mailto:PAOLETTA@BRBC.ORG)**



ENTRANCE



WebsterBank®

PRESENTING SPONSOR

BRBC EXPO FOR BUSINESS & INNOVATION 2018 FLOOR PLAN



# BRBC EXPO EXHIBITOR CONTRACT

## The BRBC Expo for Business & Innovation - 2018 Exhibitor Contract

Please mail this fully completed contract with your check to Bridgeport Regional Business Council, 10 Middle Street, 14th Floor, Bridgeport CT 06604 or fax the completed contract and any associated materials with your credit card information to (203) 366-0105, Attention: Jocelyn Paoletta; or scan completed contract and associated materials and email to paoletta@brbc.org.

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### BRBC Business & Innovation Expo | Tuesday, October 16, 2018 Webster Bank Arena, Bridgeport

#### Exhibit Space Rental Package Includes:

Pipe & Drape (Blue and White), Table (8ft) and chairs as noted below, Table Skirting (White), all spaces are 9' deep x 10' wide, one (1) Luncheon Program and two (2) After-hours Event Admission Passes.

#### A. BRBC Member Pricing: **Note Early Bird Pricing in Yellow Box** ➡

1. Corner \$ 950  
(Includes Pipe & Drape, Skirting, 2 tables, 2 chairs)
2. Standard \$ 850  
(Includes Pipe & Drape, Skirting, 1 table, 2 chairs)

#### B. General Business Pricing: **Join the BRBC and Save!**

1. Corner \$1,425  
(Includes Pipe & Drape, Skirting, 2 tables, 2 chairs)
2. Standard \$1,275  
(Includes Pipe & Drape, Skirting, 1 table, 2 chairs)

C. Shared Space Fee: Add \$200 per each business sharing exhibit space to the base exhibit space rental price.

D. Exhibit Space Preference: Spaces assigned as reservations come in. You may identify space number(s) preference. Select three options. We will make every effort to assign you one of your space choices.

Choices: 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

**\*Electricity/phone/internet is contracted with Arena: Electric-\$95; Phone-\$75; Internet(wired)-\$75; Wireless-\$55. A service contract will be provided.**

### EARLY BIRD PRICING FOR BRBC MEMBERS!

**Make your Reservation by August 31, 2018  
 and Reduce your Exhibit Space Rental Fee by \$175!**

**Example: Standard Booth Rental is \$850 - Early Bird Price is \$675**

*All BRBC Member Exhibitors receive a discount on ad rates in the Fall Issue of BRBC's Region Magazine.*

#### COST CALCULATION (Fill in fee for all items you are contracting for)

1. BRBC Member - Corner Booth	\$ _____
2. BRBC Member - Standard Booth	\$ _____
3. General - Corner Booth	\$ _____
4. General - Standard Booth	\$ _____
<b>Exhibit Space Rental Total</b>	<b>\$ _____</b>
Carpet: Add \$85	\$ _____
Shared Space: Add \$200 per business sharing	\$ _____
<b>TOTAL EXPO FEE DUE BRBC</b>	<b>\$ _____</b>
<b>50% Due with Contract</b>	<b>\$ _____</b>
<b>Balance Due September 21, 2018</b>	<b>\$ _____</b>



#### PLEASE NOTE:

Electricity/Phone/Internet Service is available for and added fee and is contracted directly with the Arena

My signature is Bridgeport Regional Business Council's assurance that I am authorized by my company to enter into this Contract and signifies that I have read and accept all terms as stated in said Contract, including Terms and Conditions printed on the reverse, and which are incorporated as part of this Contract. By submitting credit card payment information with this contract, I am authorizing Bridgeport Regional Business Council to charge the 50% rental deposit. I understand that the balance due will be charged to this same credit card on or about September 21, 2018.

Exhibitor Signature: \_\_\_\_\_ Date \_\_\_\_\_

Exhibitor Name/Title: \_\_\_\_\_

Accepted by Show Management (BRBC): \_\_\_\_\_

BRBC Signature: \_\_\_\_\_ Date \_\_\_\_\_

BRBC Name/Title: (print/type) \_\_\_\_\_

**CALL 203.335.3800 OR EMAIL JOCELYN PAOLETTA AT PAOLETTA@BRBC.ORG**



## BRBC EXPO 2018 Exhibitor Contract Terms & Conditions

- 1. Show Management:** The term "Show Management" as used herein shall mean Bridgeport Regional Business Council (BRBC).
- 2. Eligible Exhibits:** Show Management reserves the right to determine the eligibility of any company or product for inclusion in the Show. No exhibitor shall exhibit in the space allocated to them any merchandise other than that specified in this application.
- 3. Food & Beverage:** Exhibitors are not allowed to sell, distribute or sample any type of food or beverage items in any way whatsoever without the expressed written consent of Show Management. These restrictions are to abide by the rules and regulations set forth by the exhibition center. Opportunities exist - review with Show Management.
- 4. Music:** No music of any kind shall be utilized by an exhibitor without written consent of Show Management.
- 5. Limitation of Liability:** The exhibitor hereby agrees to indemnify, defend and protect Show Management, Show Sponsors, and the facility against, and hold and save Show Management and the facility harmless from, any-and-all claims, demands, suits, liabilities, damage, loss, costs, attorney fees and expenses of whatever kind or nature which might arise out of any action or failure to act of the exhibitor or any of its officers, agents, employees, or other representatives, including but not limited to claims of damage or loss to property or harm or injury to a person or persons. The exhibitor agrees to make no claim for any reason whatsoever, including negligence against Show Management, its members or agents or employees, or the sponsors, or the lessors or owners of the exhibit premises for loss, theft, damage or destruction of property; nor any in jury to themselves or employees while in the exhibit area.
- 6. Building Regulations:** It is understood that the exhibitor shall not deface the premises in any way. Exhibitors will not be permitted to drive nails, hooks, tacks or put up decorations or adhesive that would deface the premises. Rules and Regulations outlining exhibitor set up will be provided by Show Management prior to the show.
- 7. Display Characteristics:** Facility lighting may not illuminate all areas evenly and effectively, and Management assumes no responsibility for providing additional lighting. If available, an exhibitor may order additional lighting, at their own expense. All booth arrangements shall conform in all respects to the dimensional and height requirements as indicated in exhibitor manual.
- 8. Rejected:** Exhibitor agrees that exhibits shall be admitted and shall remain for event date(s) solely on strict compliance with the rules herein laid down and those outlined in the exhibitor manual. Show Management reserves the right to reject, eject or prohibit any exhibit in whole or in part, or any exhibitor or his representatives, with or without giving cause. If cause is not given, liability shall not exceed the return to the exhibitor of the amount of rental unearned at the time of rejection. If an exhibit or exhibitor is ejected for violation of these rules or for any other stated reason, no return of rental shall be made.
- 9. Insurance & Certificate of Insurance:** Show Management is not responsible for loss or damage to exhibitor's property; and in the event the exhibitor desires to have the goods, samples and other property brought upon the exhibition premises insured against loss due to any cause, he shall obtain such insurance at his own expense. The exhibitor shall, at no cost to Show Management obtain 1. A Certificate of Insurance naming Show Management, Show Facility, and Sponsors as additional Insured for the duration of the show. Details to be provided. 2. Workers compensation employers liability insurance for his own employees.
- 10. Labor:** Connecticut is a right to work state, therefore union labor and drayage fees do not apply. The exhibitor is responsible for their own labor to move in/out their displays, which they can provide themselves or hire out to a third party of their choosing. However, if the exhibitor needs heavy equipment like a forklift or other machinery to move in/out their display, then facility labor charges may apply, and the exhibitor will be responsible for such payment directly to the facility.
- 11. Exhibit Logistics:** Detailed data, in the form of an Exhibitors Service Manual will be mailed to each exhibitor in ample time for planning. The manual will contain information regarding shipment, labor, electrical services, rental items, exhibit hours, etc. Service order forms for all available services will be included and should be re turned promptly.
- 12. Amendment to the Rules:** Show Management reserves the right to adopt, orally or in writing, any additional rule or regulation, move or remove an exhibit, or take any further action if Show Management deems such action necessary for the good of the Show. Said action shall have the same force and authority as though fully incorporated in the agreement herein.
- 13. Subleasing/Sharing:** Assignment (in whole or in part), subletting or licensing of space by the exhibitor or use of the space not authorized in writing by Show Management is prohibited. In the event, Sharing Booth space is in evidence, an added \$200 fee per business within a booth will be enforced.
- 14. Cancellation Policy:** If an exhibitor fails to make payments due here under on the date or dates specified, then Show Management may cancel this agreement or change such exhibitor's space assignment at Show Management's sole discretion and without further notice.
- 15. Acts of God, Fire, Strikes, Etc.:** In the event that any outside cause, such as war, fire, strike, government action, or other emergency, or event of "force majeure" prevents the exhibit from being held, Show Management may retain such part of exhibitor's rental as shall be required to recompense Show Management for expenses incurred up to the time such contingency shall have occurred and Show Management shall not be responsible for any of exhibitors expenses or damages resulting from such a cancellation or postponement of the exhibit.
- 16. Compliance with Laws:** Exhibitors must comply with all laws, rules, regulations and ordinances in force. In addition, exhibitors are subject to the terms and conditions of the lease between Show Management and the lessor or the exhibit premises.
- 17. Show Location:** If for any reason, Show Management determines that the location of the Show should be changed, or the dates of the Show changed, no refund will be due the exhibitor, but Show Management shall assign to the exhibitor, in lieu of the original space, such other space as Show Management deems appropriate and the exhibitor agrees to use such space under the terms of this agreement. Show Management shall not be financially liable or otherwise obligated in the event the Show is postponed or relocated.
- 18. Taxes and Licenses:** Exhibitor shall be responsible for obtaining any licenses, permits or approvals required under local, state, or federal law applicable to their activity at the exhibition. Exhibitor shall be responsible for obtaining any tax identification numbers and paying all taxes, license fees or other charges that shall become due to any governmental authorities at the exhibition.
- 19. Connecticut Law:** This Agreement shall be deemed made in the State of Connecticut and shall be construed in accordance with the laws of the State of Connecticut applicable to contracts entirely made and performed therein.
- 20. The Entire Agreement:** This agreement contains the entire agreement of the parties hereto with respect to the matters embraced herein and may not be modified, discharged or terminated, except by a written instrument, signed by the party to be charged.
- 21. Refunds:** Prior to September 21, 2018, cancellation of all or a portion of exhibit space ordered is subject to a fee equal to 50% of the value of exhibit space originally contracted. All cancellations must be in writing. For any cancellation after September 21, 2018 all outstanding balances become due and payable and no refunds will be made.